

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, May 12, 2025

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, May 12, 2025, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member

Also present were Attorney Mallory Brown-Nabors and Personnel Specialist Terri Brown. Board Member David Watts and Personnel Administrator Christy Pierce were absent.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Charles Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Vice Chairman Penni Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

IV. AMEND THE AGENDA

Chairman Charles Whisenant asked for a motion to amend the agenda to include District 3 Commissioner Lee Sim's request to change an Equipment Operator Tech position to an Equipment Operator I position. A motion was made by Secretary Tim White, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

V. AMEND THE AGENDA

Chairman Charles Whisenant asked for a motion to amend the agenda to include the Public Hearing Minutes. A motion was made by Board Member Michael Clay, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to adopt the amended agenda. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

VI. APPROVAL OF AGENDA

Chairman Charles Whisenant asked for a motion to approve the agenda. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

VII. APPROVAL OF MINUTES

Chairman Charles Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Monday May 12, 2025. A motion was made by Board Member Michael Clay, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to approve the minutes of the Public Hearing Minutes meeting held on Monday May 12, 2025. A motion was made by Vice Chairman Penni Windsor, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no "nay" votes being cast.

VIII. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were None.

IX. OLD BUSINESS

1. **Personnel Board** - Chairman Charles Whisenant asked for a motion to approve proposed changes to **Section 1.4 – Sexual and Other Forms of Harassment Provisions** in the Marshall County Personnel Handbook. A motion was made by Board Member Michael Clay to table the request until they have more information, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

X. NEW BUSINESS

1. **District #2** - Chairman Charles Whisenant asked for a motion to approve request from District #2 Commissioner Rick Watson to change the Personnel Board meeting start time to 4:30. A motion was made by Vice Chairman Penni Windsor to table the request until they have more information, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.
2. **District #2** - Chairman Charles Whisenant asked for a motion to approve request from District #2 Commissioner Rick Watson to change a current vacant Equipment Operator I (Code 612 – Grade 105) to an Equipment Operator II position (Jobe Code 614 – Grade 106). A motion was made by Secretary Tim White, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

3. **District #3-** Chairman Charles Whisenant asked for a motion to approve request from District #3 Commissioner Lee Sims to change a current vacant Equipment Operator Tech (Code 611– Grade 104) to an Equipment Operator I position (Jobe Code 612–Grade 105). A motion was made by Board Member Michael Clay to table the request until they have more information, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

XI. LEGAL UPDATE

Board Attorney – Attorney Mallory Brown-Nabors informed the board that we are waiting on a judge to be assigned in lawsuit. Letters have been sent to County Risk Services and Association of County Commission of Alabama informing them of the lawsuit.

XII. STAFF REPORT

Personnel Specialist – Terri Brown

Personnel Update – April 10th, 2025 thru May 9th, 2025

May 12^h, 2025 – Board Meeting

New Hires

Name	Position	Hire Date	Step Hired At
William Denny	Corrections Officer	04/14/2025	106-1
Kenya Culpepper	Administrative Asst. – District #3	04/21/2025	107-1
Austin Hightower	Corrections Officer	0/21/2025	106-1
Johnny R. Ashley	Equipment Operator I – District #4	05/05/2025	105-1
Larry Griffith	Temp – Equipment Oper 1 Dist. 4	05/05/2025	N/A

Terminations

Name	Position	Termination Date
Sawyer Hancock	Equipment Oper I – Dist. 4	04/10/2025
Jeremiah Willis	Equipment Oper I – Dist. 1	04/17/2025
Emily Cosby	Probate Clerk	04/18/2025

Promotions, Demotions & Transfers

None to report.

Wellness Screenings

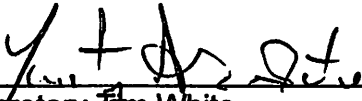
Wellness Screenings are scheduled on-site **Thursday, May 15th**. Notices will be sent out to all employees and department heads.

Notices have been sent to all employees and department heads.

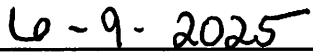
Employees can go at any time to get their wellness screenings at their personal physician's office or participating pharmacies. A list of the pharmacies and the provider form is on the Local Government website under the Wellness tab. www.lghip.org and on the Marshall County website at www.marshallal.gov under the Personnel tab.

XIII. ADJOURNMENT

Chairman Charles Whisenant asked for a motion to adjourn the Personnel Board meeting. A motion was made by Vice Chairman Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: May 12, 2025



Date